

Gallery Hanging and Giftshop Items

Rules and Guidelines: *(Updated as of June 2026)*

Arts of the Inland Gallery (www.artsinland.com), is owned and operated by the Arts of the Inland (501 c3), located at 471 N. Lee, LaBelle FL.

ART GALLERY OPERATIONS : Open hours are Thursday-Sunday 1-5pm.

-All Sales are subject to Florida Sales tax. The sales tax rate in LaBelle, Hendry County is 7.5% and is collected on each sale.

-Sales dollars are distributed as follows:

Gallery – 80% to the artist; 20% to Arts of the Inland

Gallery Gift Shop – 70% to the artist; 30% to the Arts of the Inland

The commissions are different because Gallery Hanging requires a hanging fee each month. Price artwork accordingly

-Payment to the artist is made after the exhibit. A check is made and sent to the address given in the membership application.

RULES FOR ALL:

-Participation in the Arts of the Inland Gallery is a privilege and a responsibility. Members not following gallery procedures as outlined in the prospectus can be asked to leave.

-It is the responsibility of the artist to make arrangements for at least 2 days of “**Gallery Sitting**” each month. If participating artists are unable to fulfill their gallery staffing requirements, they are responsible for finding a substitute replacement from the membership list or approved volunteers.

-Acceptance of all artwork, gallery and gift shop, is at the discretion of the Gallery Jury.

-All artists must fill out and sign a [W-9](#) on file with the gallery.

GUIDELINES FOR GALLERY HANGING:

All **hanging fees** are payable by cash, check, or credit card.

- Member's monthly hanging fee: \$20.00
- Non-member's monthly hanging fee: \$60.00 *discounts can apply

**Discount for Non-Member Hanging Fee – As a volunteer-run organization, we offer a \$10.00 discount to non-member artists each time they agree to “gallery sit” during a needed time. You will receive training on how to open, operate, and close the gallery. Artists must sign up for the “Gallery Sitting” shift at receiving.*

-All artists must fill out and sign the online **Hanging Form** and **W-9**. These forms can be found on our website, artsinland.com, in the member section. Art work and payment for hanging must be dropped off at the Gallery on receiving day. Receiving dates are also found on our website.

-Artwork is **rotated** on a monthly basis. All fees are nonrefundable and must be paid before or on the month’s receiving date. The receiving date is the day when the artist can drop off their artwork or gift shop items they will be exhibiting.

-Artwork submitted **must be original** to the artist in concept, nothing mass produced. Items such as prints and giclees can be sold in the gift shop with gift shop terms, (see below).

-The **total number of items permitted** each month is adjusted seasonally. The gallery will notify artists of any adjustment prior to each new receiving date. Every effort is made to display all artwork appropriately; however, the gallery reserves the right to limit items on the display floor due to space limitations. If an art piece is larger than 40x40 inches then that would count as 2 pieces.

-All art work must be **ready to hang**, in frame or gallery wrapped canvas and with wire on back. To **properly wire artwork** for gallery display, use two D-rings or screw eyes, and a strong picture-hanging wire. Attach the D-rings or screw eyes to the back of the frame, less than 1/3 down from the top, and ensure they are level. The wire should be taut but not overly tight, allowing for a slight droop when hung. There must be a notation of the artist's name, title, medium and price **on the back** of the work.

*Artwork that requires special wall mounting brackets in order to be hung CANNOT be accepted without prior arrangement and is at the discretion of the board.

-**All artwork** MUST remain in the gallery until the end of month or sold. Any and all artwork displayed or hung in the gallery MUST be sold ONLY through the gallery during the duration of its exhibition at the gallery.

-An artist can choose to leave artwork in for 2 consecutive months but it must be rotated out after 60 days. Then artists must wait 60 days before returning the same artwork to the gallery. Hanging Fees still apply for each month.

-Artists who sell their artwork may replace **sold items** immediately, for placement in the same spot where the sold item was hanging.

GIFT SHOP Rules and Guidelines

-Art of the Inland Gallery has a gift shop as part of the Art Gallery. Artists may **add or remove items** from the gift shop on any **receiving day**. Depending on participation, the number of items entered into the gift shop may be limited.

-A gift shop **inventory** in our Clover system must be kept updated with item code, description and price. If you are new to the giftshop, login information will be given to you once you are approved to sell in the giftshop.

-Items accepted into the gift shop **must be handmade and created by the artist**. In addition, items generally considered “craft” may be accepted as long as it is created by the artist. Cards, prints, smaller works, jewelry, etc. will be accepted. Items that have a functional or practical use other than strictly as an aesthetic purpose should be in the gift shop as opposed to the gallery.

-In general, items that may have a practical or functional use, smaller works of art, unframed prints, etc. may be accepted. However, items generally thought of as souvenirs will not be accepted. It is the intention of the Arts of the Inland, that gift shop items will exemplify the artistic integrity of the gallery in general.

-Any artist displaying their artwork in the gift shop is expected to staff the gallery at least **2 days per month**. There is no monthly fee to display artwork in the gift shop.

-Artists need to **be mindful** of items not selling and rotate them out.

Art categories: including but not limited to the following:

Ceramics: all original artwork, no man-made molds, nothing mass produced

Clothing: all original or handmade clothing with surface design

Drawing and Painting: all works created by hand using wet and dry media

Fiber: original work created using fibers; examples basketry

Furniture: original works created as furniture in any media

Glass: all fused and slumped glass, hand blown glass items, and handmade stained glass works

Jewelry: handmade jewelry using at least 75% handmade materials

Leather: handmade items intended as decorative art

Metal work: handmade of original design of the artist

Mixed Media: all works utilizing different media to create one work of art; must be original

Photography: all photographic works including digital art

Print Making: all original works including lithography, screen printing, etc.

Sculpture: all art that is 3D; no more than 40% of the piece may be composed of commercially produced items, unless significant alterations or artistic elements are incorporated in the finished design.

Textile non-clothing: all original handmade including quilting, fabric, weaving etc.

Wood: all handmade and original items that are sculptural or functional; not furniture